



“The Pittsburgh Project is an urban, neighborhood-based, Christian community development organization. We develop servant leaders and uphold the dignity of vulnerable homeowners.”

Summer Employment / Internship Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Permanent Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

School Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Which address do you prefer for mailings? Permanent School

Phone: _____ Email _____

Are you available to work from May 29, 2018 through August 10, 2018? YES NO Date of Birth: _____

Have you ever worked for this company? YES NO If yes, when? _____

Can you interview in Pittsburgh? YES NO If yes, when? _____

Do you have a valid Driver's License? YES NO Will you have a vehicle this summer? YES NO

Education

High School: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____

From: _____ To: _____ Year: F S J S Major: _____

Other: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Previous Employment/Volunteer Work

Company: _____ Phone: _____

Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____

Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

References

Please list three references. They can be former employers, colleagues, mentors, pastor, or professor.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____ Email: _____

ESSAY QUESTIONS

Please write or type your answers to the following questions and submit them on a separate sheet.

Five to eight sentences should be an approximate range for each answer.

1. What compels you to apply for a summer position with The Pittsburgh Project? What experiences have prepared you for the position, which you have applied?
2. Tell us about your faith journey and your relationship with God. What is one Bible passage that is significant to you, and why?
3. Tell us about your experience building authentic relationships with those of other racial or ethnic groups.
4. Please describe your experiences in working with youth.

Positions

Select the position in which you are interested in applying for by ranking 1-3:

HOMEOWNER SERVICES	YOUTH DEVELOPMENT	OPERATIONS
<input type="checkbox"/> Guesthouse Host <input type="checkbox"/> Service Camp Staff <input type="checkbox"/> Service Camp Video Staff <input type="checkbox"/> Sound Technician & Multimedia Assistant <input type="checkbox"/> Summer Service Camp Supervisor <input type="checkbox"/> Homeowner Services Administrative Assistant	<input type="checkbox"/> Elementary Day Camp Counselor <input type="checkbox"/> Elementary Program Staff <input type="checkbox"/> Elementary Assistant <input type="checkbox"/> Reach Day Camp Staff <input type="checkbox"/> Ecology Instructor <input type="checkbox"/> Underground Assistant <input type="checkbox"/> Underground Staff <input type="checkbox"/> LIT Landscaping Assistant	<input type="checkbox"/> Head Lifeguard <input type="checkbox"/> Assistant Head Lifeguard <input type="checkbox"/> Lifeguard <input type="checkbox"/> Pool Admissions Coordinator <input type="checkbox"/> Administrative Assistant <input type="checkbox"/> Food Service Manager <input type="checkbox"/> Assistant Chef <input type="checkbox"/> Cooler Prep Staff <input type="checkbox"/> Kitchen Staff <input type="checkbox"/> Café Manager <input type="checkbox"/> Coffee Shop Barista <input type="checkbox"/> Camp Nurse/EMT <input type="checkbox"/> Caretaker <input type="checkbox"/> Handy Person/Janitor <input type="checkbox"/> Summer Camp Resident Assistant (RA)

*Check with your college or university about whether or not you can receive college credit for this opportunity.

Skills

Please indicate your degree of competence in the following areas.

You may mark as many areas and levels as you wish.

Skills/Experience	I have no experience in this area at all.	I'm a capable backup to someone else.	I'm fairly skilled/experienced in this area.	I've had a good deal of experience in this area.
Designing and teaching lessons to urban young people				
Disciplining young people				
Initiating redemptive relationships with teenagers				
Leading arts and crafts activities				
Planning and performing skits				
Leading group games and activities				
Facilitating group Bible studies				
Facilitating conflict management				

<i>Song leading and leading worship</i>				
<i>Playing an instrument (_____)</i>				
<i>Construction and home repair skills</i>				
<i>Building relationships with senior citizens</i>				
<i>Running A/V equipment and doing sound engineering</i>				
<i>Shooting video and video editing</i>				
<i>Special event planning and organizing</i>				
<i>Behind-the-scenes administrative support or clerical work</i>				
<i>Work experience in coffee shops or food service</i>				
<i>Life-guarding</i>				
<i>EMT certification</i>				
<i>Swimming</i>				
<i>Working in an urban environment</i>				
<i>Working in a rural environment</i>				
<i>Working in a suburban environment</i>				

Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release from employment. I also give permission to The Pittsburgh Project's staff to contact the references or employers listed.

Signature: _____ Date: _____

Return to:

The Pittsburgh Project
 c/o Human Resources Department
 2801 North Charles Street
 Pittsburgh, PA 15214-3110
 Telephone: 412-321-1678 ~ Facsimile: 412-321-3813 ~ Email: headquarters@pittsburghproject.org